



# Mission Statement

*The Association Reconnecting Community with Home and School (ARCHS) is a volunteer, parent-based organization created to foster communication and develop the relationship among Whitehouse Preparatory School, parents and the local community in order to enrich the lives of our children and families through programs and events promoting cultural diversity, physical well-being and a life-long love of learning in all forms.*

## **Goals**

- Create, advocate and promote fundraising activities for the benefit of students at Whitehouse Preparatory School
- Mold a healthier school lunch and snack program, using organic and/or locally-grown and farmed foods whenever possible, with a low carbon footprint
- Develop bi-monthly cultural events celebrating different ethnic groups and nations, open to children, parents and community
- Cultivate community relationships to enhance the connection between school and home, and foster continuing education for families and community members; participate in local recycling and donating efforts, whenever the need arises

## **Structure**

### President:

- Organizes and oversees volunteers/members of the ARCHS committee, names the Vice-President and Secretary
- Represents ARCHS at school-led activities
- Defines events that will take place throughout the year, assists in organizing and providing support to committee members for these events
- Communicates directly and meets with the Head of School monthly to discuss current and future projects
- Creates the agenda for upcoming meetings, with the assistance of the organizing body (VP & Secretary)
- Forms sub-committees from committee members



#### Vice-President

- Assists the president in overseeing members, committee-forming, creating the agenda, organizing and supporting committee members for events taking place throughout the year
- Represents ARCHS at school-led activities
- Supervises sub-committee meetings and assists secretary in dispersing minutes and funds

#### Secretary / Treasurer

- Supports the president and vice-president and meets with president and vice-president monthly, or whenever possible
- Keeps minutes at meetings and disperses them to committee, Head of School and school administrator
- Attends sub-committee meetings
- Collects, manages and accounts for all funds raised by the committee for the school

#### Committee Members

- Create and execute plans for organizing all ARCHS events
- Attend monthly meetings, or whenever possible
- Communicate with organizing body
- Represent ARCHS at school-led activities and answer parent questions, if needed
- Attend ARCHS-organized activities whenever possible